

Coaches Education Training Requirements

FORM E.1
12/24

All SOSD coaches must be Level 1 certified and all Head Coaches & HODs must be Level 2 certified. Your coach's education is good for 3 years and can be recertified at any time. The directions on how to become certified and recertified at different levels are listed below.

All correspondence regarding Coach's Education, course requests, and certificate remittance should be directed to coacheded@sosd.org

Steps to Becoming a Certified Coach

Step 1: Obtain Class A Volunteer Status

Class A Volunteers are required to complete on-line registration through a link provided by the delegation's HOD or designate.

Note: This form must be completed by all new Volunteers and Unified Partners in advance of their initial event. Thereafter, it must be re-submitted every 3 years.

For those 18 years and older, the information submitted will be used to complete a criminal records check, and where applicable, a motor vehicle records check. Criminal records checks will be completed at no cost to our volunteers and will help ensure the safety of our athletes.

As a part of this registration process, Volunteers will also complete Protective Behaviors Training.

Step 2: Complete Level 1 Certification

- Required Courses: All available on [SO Learning Portal](#)
 - **Fitness for the Sport Coach**
 - Complete the course and email the certificate to coacheded@sosd.org.
 - **Heads Up Concussions in Youth Sports**
 - Complete the course and email the certificate to coacheded@sosd.org.
 - **Special Olympics Unified Sports Coaching** (applicable for unified coaches)
 - Complete the course and email the certificate to coacheded@sosd.org.
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Step 3: Complete Level 2 Certification – Required of all Head Coaches and HODs

- Required Course:
 - **Principles of Coaching Special Olympics**
 - Complete at [CoachTube](#) and email the certificate to coaches@sosd.org.
 - Practicum Hours:
 - 10 hours with a certified head coach (new coaches only).
 - Exemptions: HODs and experienced coaches (case-by-case).
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Step 4: Advanced Certification Levels & Recertification

- Recertify by taking one of the classes required of Level 1 & 2 that you have not previously completed or progress on to the next level.

- Progress to the next level by completing requirements for Levels 3 or 4.

Level 3: Sport-Specific Course or In-Person Trainings

- In-person courses (see SOSD Website or email coacheded@sosd.org).
- Online courses available on [NFHS Learning Center](#).
- Email certificates, applications, or questions to coacheded@sosd.org.

Level 4 & Beyond

- Please contact coacheded@sosd.org for individual guidance.

Key Contacts and Links

- **Email for submissions & questions:** coacheded@sosd.org
- **Online Course Portal:**
 - [SO Learning Portal](#)
 - [CoachTube](#)
 - [NFHS Learning Center](#)



Application for Sports Training Certification

Instructions: Please print clearly or type information below and return to your local program office.
List **Permanent** Mailing Address and telephone number:

Name of Delegation:	
Name:	Address:
City:	State: Zip:
Daytime Phone:	Evening Phone:
email address:	Male <input type="checkbox"/> Female <input type="checkbox"/>

If your address has changed since your last certification, please check this box

1. I attended the _____ TRAINING SEMINAR/COURSE in

 _____ Course Name
 _____ on _____ / _____ / _____ hosted by _____
 _____ City/State _____ Date _____ Name or Group

2. Coaching/Officiating experience with Special Olympics: Yes No (circle Coach or Official)
 If yes, how many years _____ and where _____

Coaching/Officiating experience at the high school or college level: Yes No (circle Coach or Official)
 If yes, how many years _____

Playing experience at the high school or college level: Yes No

Sport(s): _____

Having satisfactorily completed all requirements, I hereby request Special Olympics certification in the area identified above.

 Applicant Date Head of Delegation Date SOSD Assistant Sports Director Date

Email to coacheded@sosd.org

or mail to 800 E. I-90 Lane, Sioux Falls, SD 57104