Creating a Portal Account

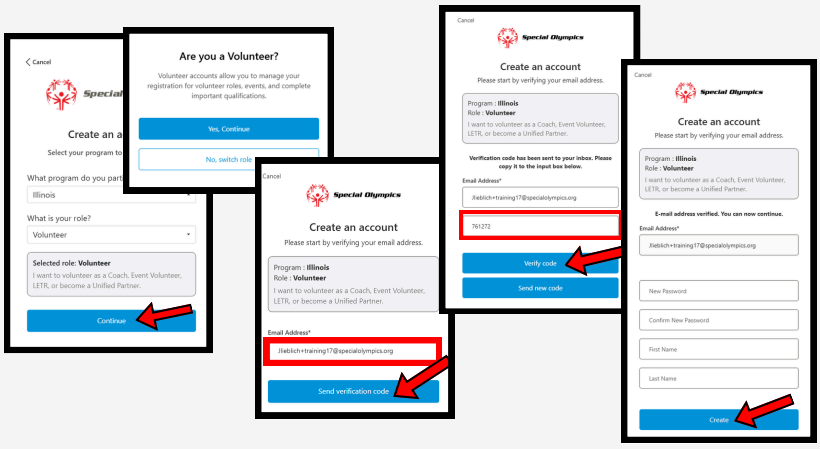
To begin, visit portals.specialolympics.org It is recommended that you bookmark this link, as this is how you will log in in the future. Once on the Special Olympics Portal, you will select "Create An Account" and follow the prompts to create your profile.

1.

Choose the program you participate in and the role you are applying for.

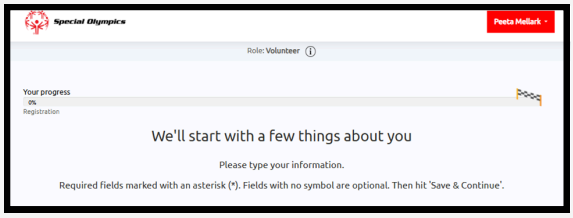
Read the role description and confirm you are indeed applying for the correct role.

Enter your email address, select **"Send verification code"**. A code will be sent to the email address entered. Copy the code in the **"Verification Code"** box. Then select **"Verify Code"**



2.

You will then need to complete your profile. Be sure to answer the questions for yourself. Questions with the red asterisks* are required.

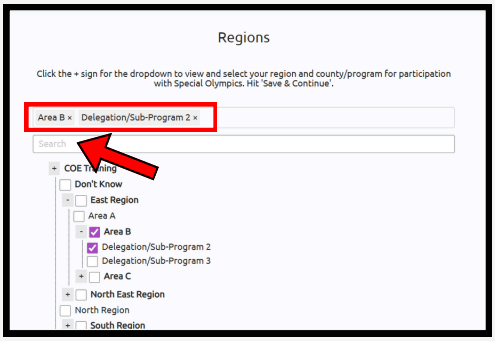


3.

Ensure that you are selecting the correct Region AND selecting the + to select any of the regions that apply.

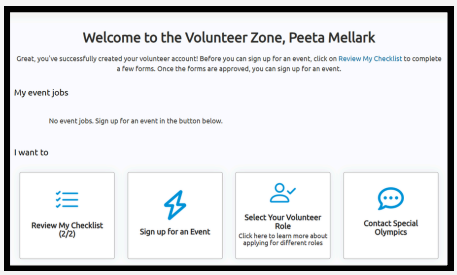
You can utilize the search bar by typing in the specific region you are looking for. This will help narrow down the options.

NOTE: This step may be turned off by your program. If you did not see the **"Select Region"** you can ignore this step.



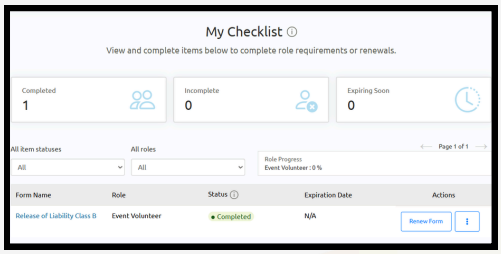
4.

Depending on what role you selected the title of the zone may vary but you will see a **"Welcome to the "X" Zone"** followed by your name and different clickable tile options.



5.

From your zone, you will be able to find your checklist to see any outstanding qualifications and their statuses.



Access Portal

Special Olympics
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