Unified Partner Profile - NEW

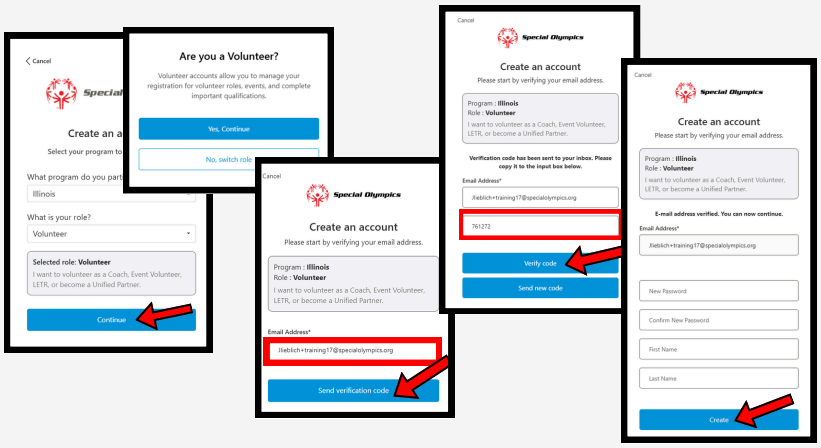
To begin, visit portals.specialolympics.org It is recommended that you bookmark this link, as this is how you will log in in the future. Once on the Special Olympics Portal, you will select "Create An Account" and follow the prompts to create your profile.

1.

Choose the program you participate in and the role you are applying for, **"Volunteer"**.

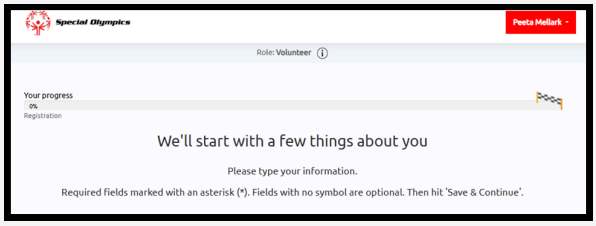
Read the role description and confirm you are indeed applying for the correct role, **"Volunteer"**.

Enter your email address, select **"Send verification code"**. A code will be sent to the email address entered. Copy the code in the **"Verification Code"** box. Then select **"Verify Code"**



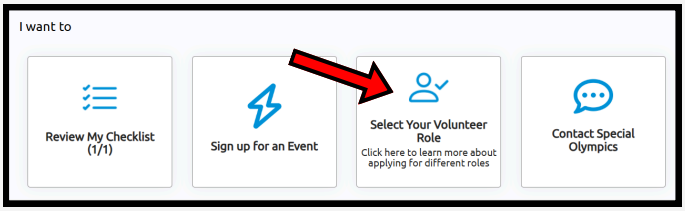
2.

You will then need to complete your profile. The questions with the red asterisks* are required.



3.

Once you have completed your profile, on the Volunteer Zone select **"Apply for More Roles"** to apply to be a Unified Partner.



4.

Utilize the dropdowns to view the available roles within each category. Depending on your program Unified Partner may or may not be located within the **"Team Support"** category.

(Contact your SO program if you are unable to locate the Unified Partner role).

Access Portal

Special Olympics
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5.

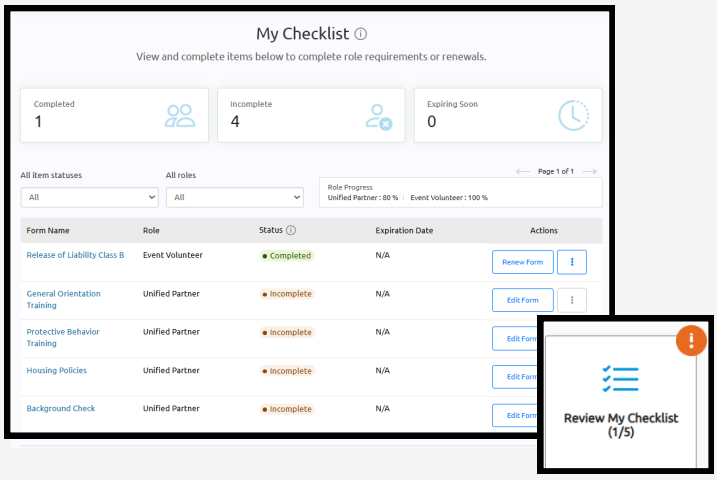
Once you select **Unified Partner**, the next screen will show more details including the required qualifications for the role. Select **"Apply to this Position".**

After applying, you will have new items to complete in your checklist.

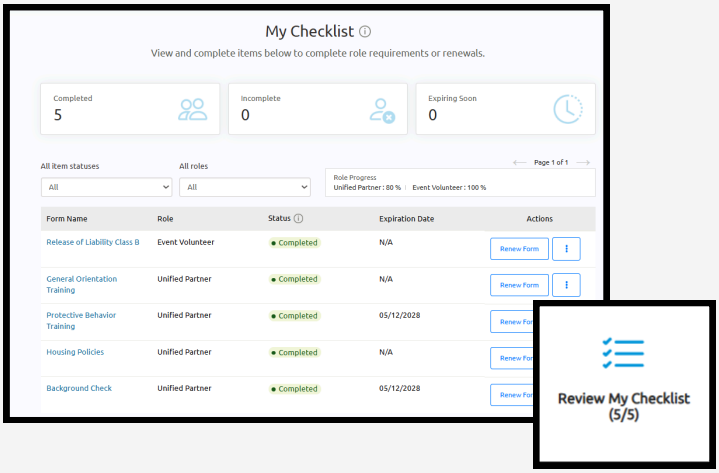
6.

Navigate to **"My Checklist"** to start completing the new checklist items. Click the blue hyperlink or the "Edit Form" button for each qualification to complete them.

Required qualifications will differ by program.



7.

Now that you have completed all the role qualifications, and the status of your checklist items are marked as **"Complete"** you are finished with the registration process to become a Unified Partner.

Some items may need to be reviewed by SO staff and will be in the "Submitted" status until reviewed and approved.